SAIBALAJI EDUCATIONAL SOCIETY
SAIBALAJI INTERNATIONAL INSTITUTE OF MANAGEMENT SCIENCES **SBIIMS**
www.sbiims.edu.in
SBIIMS PUNE
Affiliated to Savitribai Phule Pune University
Approved by AICTE, Ministry of HRD, Govt. of India

Metric 6.2.2
Institution implements e-governance in its operations
1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

LIST OF SUPPORTING DOCUMENTS

Sr. No.	Document
1	Screenshots of user interfaces of each module Reflecting the name of the HEI.
2	Institutional expenditure statements for the budget heads of e-governance implementation ERP Document.
3	Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance.
4	Supportive Documents e-Governance Bills

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Screen Shots of User Interfaces of Each Module Reflecting the Name of the HEI

Sr. No.	Document
1	ERP Screen Shot –Administration
2	ERP Screen Shot –Finance & Account
3	ERP Screen Shot –Student Admission and Support.
4	ERP Screen Shot –Examination

Administration

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E-Governance Implementation Assessment (2021-2022)

This assessment aims to evaluate the implementation of e-governance initiatives within institution during the academic year 2021-2022.

Please select the option that best reflects your institution's progress in adopting e-governance practices across various departments:

Options:

A. All of the above (**Administration**, Finance and Accounts, Student Admission and Support, Examination)
B. Any 3 of the above
C. Any 2 of the above
D. Any 1 of the above
E. None of the above

For each area selected (Administration, Finance and Accounts, Student Admission and Support, Examination):

● **Specific e-governance initiatives implemented at SBIIMS(e.g., online leave applications, fee payment gateways, student portals):**
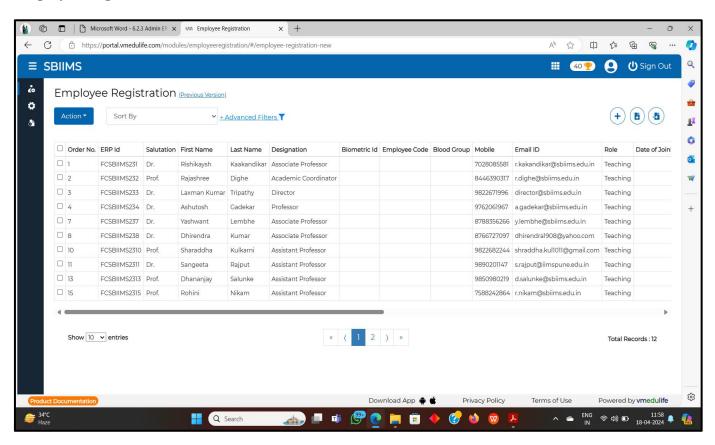
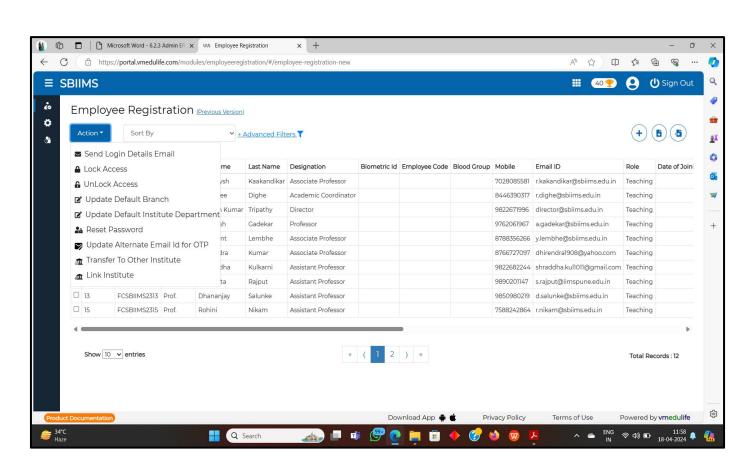Briefly describe the functionalities or features of each e-governance system implemented in SBIIMS-

● **Year of implementation:** Mention the year when each e-governance initiative was introduced.
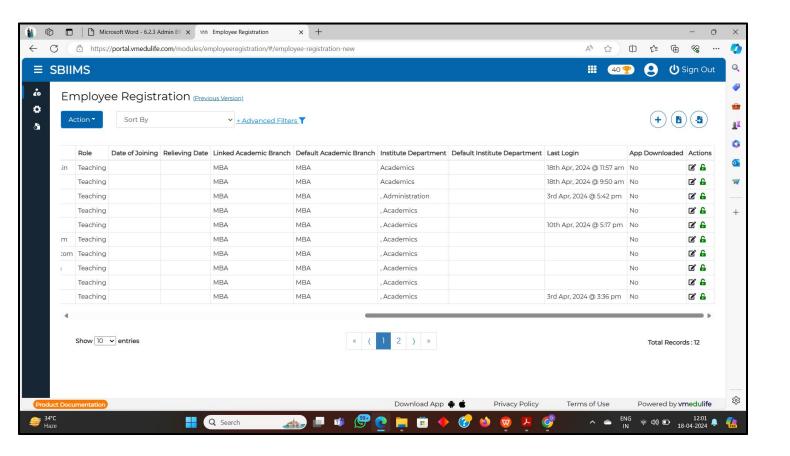● **Supporting documents (optional):**

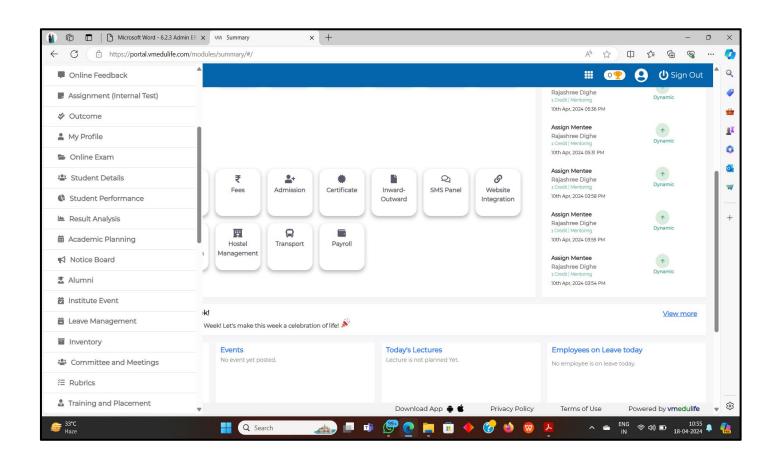Screenshots of user interfaces for each e-governance system can help visualize the functionalities.

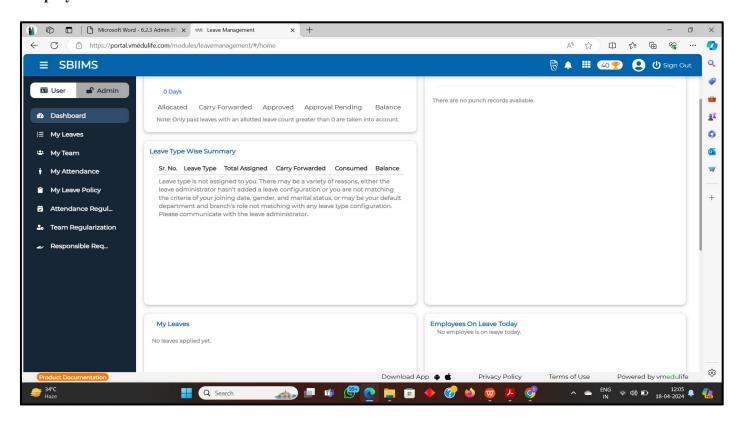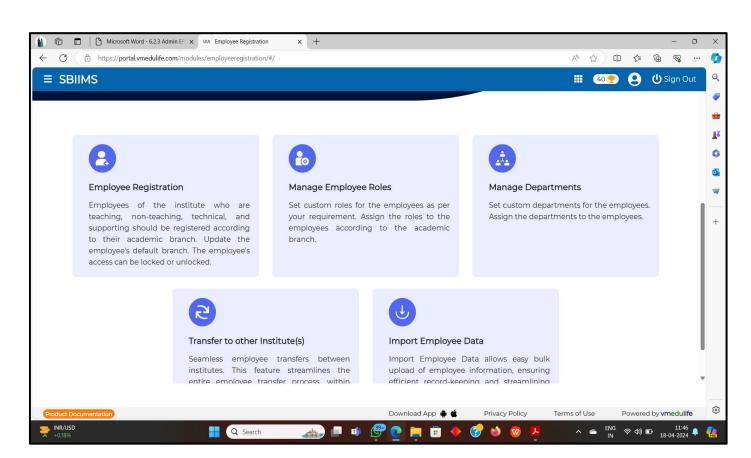# ADMINISTRATION:

Employee Registration-

≡ SBIIMS   ⊞   40 🏆   😑   ⏻ Sign Out

Employee Registration (Previous Version)

Action ▾   Sort By   + Advanced Filters ▼   ⊕ 🗎 🗎

	Role	Date of Joining	Relieving Date	Linked Academic Branch	Default Academic Branch	Institute Department	Default Institute Department	Last Login	App Downloaded	Actions
.in	Teaching			MBA	MBA	Academics		18th Apr, 2024 @ 11:57 am	No	🖉 🔓
	Teaching			MBA	MBA	Academics		18th Apr, 2024 @ 9:50 am	No	🖉 🔓
	Teaching			MBA	MBA	, Administration		3rd Apr, 2024 @ 5:42 pm	No	🖉 🔓
	Teaching			MBA	MBA	, Academics			No	🖉 🔓
	Teaching			MBA	MBA	, Academics		10th Apr, 2024 @ 5:17 pm	No	🖉 🔓
m	Teaching			MBA	MBA	, Academics			No	🖉 🔓
com	Teaching			MBA	MBA	, Academics			No	🖉 🔓
	Teaching			MBA	MBA	, Academics			No	🖉 🔓
	Teaching			MBA	MBA	, Academics			No	🖉 🔓
	Teaching			MBA	MBA	, Academics		3rd Apr, 2024 @ 3:36 pm	No	🖉 🔓

Show 10 entries   « ‹ 1 2 › »   Total Records : 12

⊞   0 🏆   😑   ⏻ Sign Out

- 💬 Online Feedback
- 📝 Assignment (Internal Test)
- ✓ Outcome
- 👤 My Profile
- 📂 Online Exam
- 👥 Student Details
- ◔ Student Performance
- 📈 Result Analysis
- 📅 Academic Planning
- 📢 Notice Board
- 👤 Alumni
- 📅 Institute Event
- 📅 Leave Management
- 🗂 Inventory
- 👥 Committee and Meetings
- ≔ Rubrics
- 👤 Training and Placement

Rajashree Dighe
1 Credit | Mentoring
10th Apr, 2024 05:36 PM   Dynamic

Assign Mentee
Rajashree Dighe
1 Credit | Mentoring
10th Apr, 2024 05:31 PM   Dynamic

Assign Mentee
Rajashree Dighe
1 Credit | Mentoring
10th Apr, 2024 03:58 PM   Dynamic

Assign Mentee
Rajashree Dighe
1 Credit | Mentoring
10th Apr, 2024 03:55 PM   Dynamic

Assign Mentee
Rajashree Dighe
1 Credit | Mentoring
10th Apr, 2024 03:54 PM   Dynamic

₹ Fees	👤+ Admission	✳ Certificate	📄 Inward-Outward	💬 SMS Panel	🔗 Website Integration
🏫 Hostel Management	🚌 Transport	💼 Payroll			

View more

...k!
...Week! Let's make this week a celebration of life! 🎉

Events
No event yet posted.

Today's Lectures
Lecture is not planned Yet.

Employees on Leave today
No employee is on leave today.

Employee Dashboard:

Dr. L.K. Tripathy
Director

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Finance and Accounts

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● **Specific e-governance initiatives implemented at SBIIMS(e.g., online leave applications, fee payment gateways, student portals):**

Briefly describe the functionalities or features of each e-governance system implemented in SBIIMS-

● **Year of implementation:** Mention the year when each e-governance initiative was introduced.
● **Supporting documents (optional):**

Screenshots of user interfaces for each e-governance system can help visualize the functionalities.

Finance and Accounts

Fees Management System

A fee management system software that automates collecting fees and generating fee receipts. It offers various features like setting fees structure, configure fee structure, discount management, setting student fees, fees reports, paid fees report, and many more.

🔒 Fees Dashboard

- Configure fee structure, Generate customize fee receipt.
- Online payement gateway. smart dashboard. all reports.
- E-challan, quick collect facility, installment option.

Feature of Fees Management

Fee Management
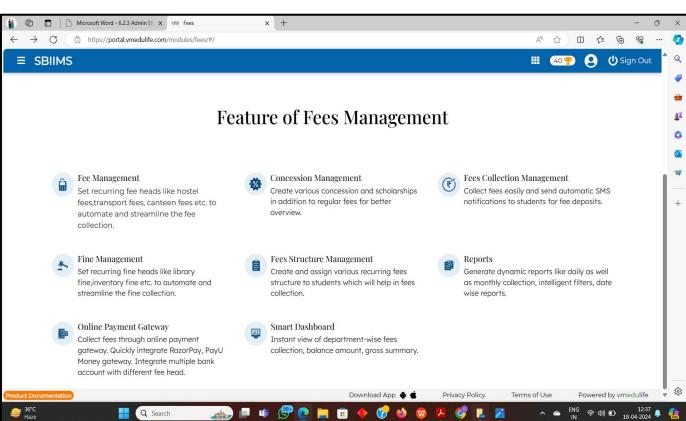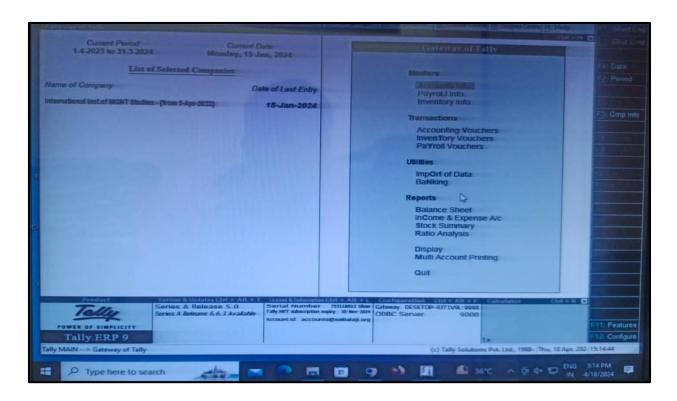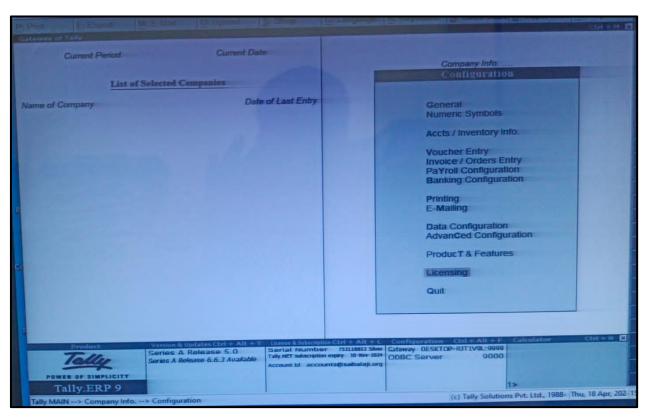Set recurring fee heads like hostel fees,transport fees, canteen fees etc. to

Concession Management
Create various concession and scholarships in addition to regular fees for better

Fees Collection Management
Collect fees easily and send automatic SMS notifications to students for fee deposits

---

Feature of Fees Management

Fee Management
Set recurring fee heads like hostel fees,transport fees, canteen fees etc. to automate and streamline the fee collection.

Concession Management
Create various concession and scholarships in addition to regular fees for better overview.

Fees Collection Management
Collect fees easily and send automatic SMS notifications to students for fee deposits.

Fine Management
Set recurring fine heads like library fine,inventory fine etc. to automate and streamline the fine collection.

Fees Structure Management
Create and assign various recurring fees structure to students which will help in fees collection.

Reports
Generate dynamic reports like daily as well as monthly collection, intelligent filters, date wise reports.

Online Payment Gateway
Collect fees through online payment gateway. Quickly integrate RazorPay, PayU Money gateway. Integrate multiple bank account with different fee head.

Smart Dashboard
Instant view of department-wise fees collection, balance amount, gross summary.

Current Period
1-4-2023 to 31-3-2024

Current Date
Monday, 15 Jan, 2024

List of Selected Companies

Name of Company	Date of Last Entry
International Inst.of MGNT Studies – (from 1-Apr-2023)	15-Jan-2024

Gateway of Tally

Masters
Accounts Info.
PayroLl Info.
Inventory Info.

Transactions
Accounting Vouchers
InvenTory Vouchers
PaYroll Vouchers

Utilities
ImpOrt of Data
BaNking

Reports
Balance Sheet
InCome & Expense A/c
Stock Summary
Ratio Analysis

Display
Multi Account Printing

Quit

Product
Tally
POWER OF SIMPLICITY
Tally.ERP 9

Version & Updates Ctrl + Alt + T
Series A Release 5.0
Series A Release 6.6.3 Available

License & Subscription Ctrl + Alt + L
Serial Number   753118812 Silver
Tally.NET subscription expiry   30-Nov-2024
Account Id   accounts@saibalaji.org

Configuration   Ctrl + Alt + F
Gateway DESKTOP-RIT1V9L:9000
ODBC Server   9000

F11: Features
F12: Configure

Tally MAIN --> Gateway of Tally
(c) Tally Solutions Pvt. Ltd., 1988– Thu, 18 Apr, 202 15:14:44

Gateway of Tally

Current Period

Current Date

List of Selected Companies

Name of Company	Date of Last Entry

Company Info......
Configuration

General
Numeric Symbols

Accts / Inventory Info.

Voucher Entry
Invoice / Orders Entry
PaYroll Configuration
Banking Configuration

Printing
E-Mailing

Data Configuration
AdvanCed Configuration

ProducT & Features

Licensing

Quit

Product
Tally
POWER OF SIMPLICITY
Tally.ERP 9

Version & Updates Ctrl + Alt + T
Series A Release 5.0
Series A Release 6.6.3 Available

License & Subscription Ctrl + Alt + L
Serial Number   753118812 Silver
Tally.NET subscription expiry   30-Nov-2024
Account Id   accounts@saibalaji.org

Configuration   Ctrl + Alt + F
Gateway DESKTOP-RIT1V9L:9000
ODBC Server   9000

Tally MAIN --> Company Info. --> Configuration
(c) Tally Solutions Pvt. Ltd., 1988– Thu, 18 Apr, 202 15

Director
Sai Balaji Education Society's
Sai Balaji Internationa ...titute
of Management Sciences
Pune

Dr. L.K. Tripathy
Director

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Student Admission and Support

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Briefly describe the functionalities or features of each e-governance system implemented in SBIIMS-
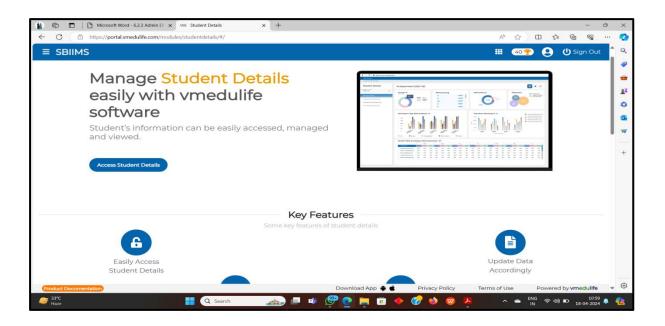
● **Year of implementation:** Mention the year when each e-governance initiative was introduced.
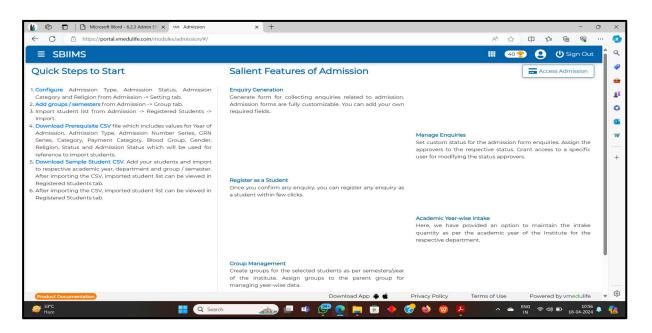● **Supporting documents (optional):**
Screenshots of user interfaces for each e-governance system can help visualize the functionalities.
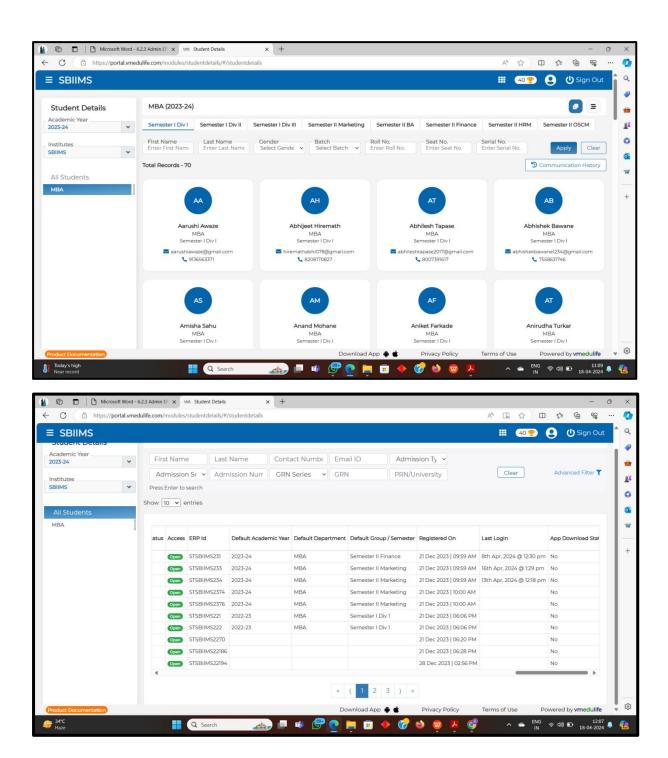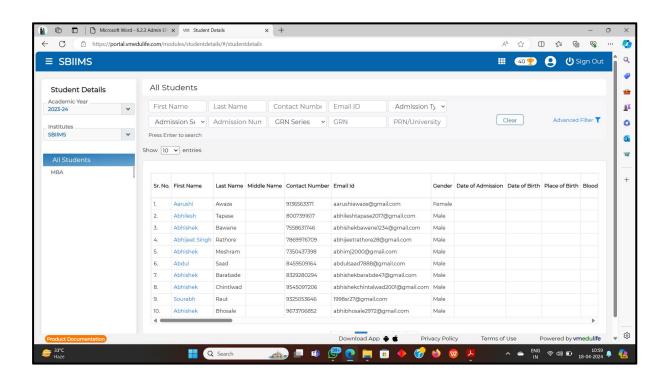
Student Admission and Support

Manage Student Details easily with vmedulife software

Student's information can be easily accessed, managed and viewed.

Access Student Details

Key Features

Some key features of student details

Easily Access Student Details

Update Data Accordingly

Quick Steps to Start

1. **Configure** Admission Type, Admission Status, Admission Category and Religion from Admission -> Setting tab.
2. **Add groups / semesters** from Admission -> Group tab.
3. Import student list from Admission -> Registered Students -> Import.
4. **Download Prerequisite CSV** file which includes values for Year of Admission, Admission Type, Admission Number Series, GRN Series, Category, Payment Category, Blood Group, Gender, Religion, Status and Admission Status which will be used for reference to import students.
5. **Download Sample Student CSV.** Add your students and import to respective academic year, department and group / semester. After importing the CSV, imported student list can be viewed in Registered Students tab.
6. After importing the CSV, imported student list can be viewed in Registered Students tab.

Salient Features of Admission

Access Admission

Enquiry Generation
Generate form for collecting enquiries related to admission. Admission forms are fully customizable. You can add your own required fields.

Manage Enquiries
Set custom status for the admission form enquiries. Assign the approvers to the respective status. Grant access to a specific user for modifying the status approvers.

Register as a Student
Once you confirm any enquiry, you can register any enquiry as a student within few clicks.

Academic Year-wise Intake
Here, we have provided an option to maintain the intake quantity as per the academic year of the Institute for the respective department.

Group Management
Create groups for the selected students as per semesters/year of the institute. Assign groups to the parent group for managing year-wise data.

Screenshot 1 — Student Details (card view)

SBIIMS — Student Details

Academic Year: 2023-24
Institutes: SBIIMS

All Students
MBA

MBA (2023-24)

Tabs: Semester I Div I | Semester I Div II | Semester I Div III | Semester II Marketing | Semester II BA | Semester II Finance | Semester II HRM | Semester II OSCM

First Name: Enter First Name
Last Name: Enter Last Name
Gender: Select Gender
Batch: Select Batch
Roll No.: Enter Roll No.
Seat No.: Enter Seat No.
Serial No.: Enter Serial No.
[Apply] [Clear]

Total Records - 70

Communication History

AA	AH	AT	AB
Aarushi Awaze	Abhijeet Hiremath	Abhilesh Tapase	Abhishek Bawane
MBA	MBA	MBA	MBA
Semester I Div I	Semester I Div I	Semester I Div I	Semester I Div I
aarushiawaze@gmail.com	hiremathabhi078@gmail.com	abhileshtapase2017@gmail.com	abhishekbawane1234@gmail.com
9136563371	8208170827	8007391617	7558631746

AS	AM	AF	AT
Amisha Sahu	Anand Mohane	Aniket Farkade	Anirudha Turkar
MBA	MBA	MBA	MBA
Semester I Div I	Semester I Div I	Semester I Div I	Semester I Div I

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Screenshot 2 — Student Details (table view)

SBIIMS — Student Details

Academic Year: 2023-24
Institutes: SBIIMS

All Students
MBA

First Name | Last Name | Contact Number | Email ID | Admission Type
Admission Se | Admission Num | GRN Series | GRN | PRN/University
[Clear] [Advanced Filter]

Press Enter to search

Show 10 entries

atus	Access	ERP Id	Default Academic Year	Default Department	Default Group / Semester	Registered On	Last Login	App Download Stat
	Open	STSBIIMS231	2023-24	MBA	Semester II Finance	21 Dec 2023 | 09:59 AM	8th Apr, 2024 @ 12:30 pm	No
	Open	STSBIIMS233	2023-24	MBA	Semester II Marketing	21 Dec 2023 | 09:59 AM	16th Apr, 2024 @ 1:29 pm	No
	Open	STSBIIMS234	2023-24	MBA	Semester II Marketing	21 Dec 2023 | 09:59 AM	13th Apr, 2024 @ 12:18 pm	No
	Open	STSBIIMS2374	2023-24	MBA	Semester II Marketing	21 Dec 2023 | 10:00 AM		No
	Open	STSBIIMS2376	2023-24	MBA	Semester II Marketing	21 Dec 2023 | 10:00 AM		No
	Open	STSBIIMS221	2022-23	MBA	Semester I Div 1	21 Dec 2023 | 06:06 PM		No
	Open	STSBIIMS222	2022-23	MBA	Semester I Div 1	21 Dec 2023 | 06:06 PM		No
	Open	STSBIIMS2270				21 Dec 2023 | 06:20 PM		No
	Open	STSBIIMS22186				21 Dec 2023 | 06:28 PM		No
	Open	STSBIIMS22194				28 Dec 2023 | 02:56 PM		No

« ‹ 1 2 3 › »

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≡ SBIIMS   40 🏆 👤 ⏻ Sign Out

Student Details

Academic Year
2023-24

Institutes
SBIIMS

| All Students |
| MBA |

All Students

| First Name | Last Name | Contact Numbe | Email ID | Admission Ty ▼ |
| Admission Se ▼ | Admission Num | GRN Series ▼ | GRN | PRN/University |

Press Enter to search

Clear   Advanced Filter 🔻

Show 10 ▼ entries

Sr. No.	First Name	Last Name	Middle Name	Contact Number	Email Id	Gender	Date of Admission	Date of Birth	Place of Birth	Blood
1.	Aarushi	Awaze		9136563371	aarushiawaze@gmail.com	Female				
2.	Abhilesh	Tapase		8007391617	abhileshtapase2017@gmail.com	Male				
3.	Abhishek	Bawane		7558631746	abhishekbawane1234@gmail.com	Male				
4.	Abhijeet Singh	Rathore		7869976709	abhijeetrathore28@gmail.com	Male				
5.	Abhishek	Meshram		7350437398	abhimj2000@gmail.com	Male				
6.	Abdul	Saad		8459509164	abdulsaad7888@gmail.com	Male				
7.	Abhishek	Barabade		8329280294	abhishekbarabde47@gmail.com	Male				
8.	Abhishek	Chintlwad		9545097206	abhishekchintalwad2001@gmail.com	Male				
9.	Sourabh	Raut		9325053646	1998sr27@gmail.com	Male				
10.	Abhishek	Bhosale		9673706852	abhibhosale2972@gmail.com	Male				

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Product Documentation

Dr. L.K. Tripathy
Director

Examination

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Examination

Screenshot 1 — Exam Inward Process page

SAVITRIBAI PHULE PUNE UNIVERSITY — IMMP019200

Exam Inward Process

- Home
- Dashboard
- 1. Inward
- 2. Create Transaction
- 3. Create Challan
- Exam Form Inward by Online Payment
- Transfer Student
- Provisional Admission(For Engg Only)
- Delete Application Before Inward
- Delete Application After Inward
- Students Subjects Add Request

Important instructions regarding Inward procedure

- Two Types of Inward facility provided under College Login.
- **First Inward Facility -Exam Form Regular Inward Process.** Student fill form,submit Exam Form and Fees to College. College will Inward form and Generate Transaction-Challan.
- First Inward procedure used only for those Exam Forms which are filled before 19th May 2020.
- **Second Inward Facility -Exam Form Inward by Online Payment.** Student Fill form,inform form number to college and College will Inward form. Student can pay his/her form fees online by using student login.
- Second Inward procedure used only for those Exam Forms which are filled on or after 19th May 2020.

Follow the Instructions given below to Download College Side First Year Exam (Only Art/Science/Commerce) HallTicket data in CSV/Excel Format!!!

- Select Print Reports and click on All-Reports option.
- On All_Reports Page first Select Exam Type as CollegeSide First Year Exam (Only Art/Science/Commerce).
- Select Faculty And Course.
- Select Report Type as Hall Ticket CSV/Excel For Student And Subject Details.
- Only Challans Cleared (Amount Credited on University Account) list will be shown and from that list select Challan Number.
- Click on Show Report button.

Screenshot 2 — Exam Forms Statistics page

Exam Forms Statistics

Select Exam Type: ○ CollegeSide First Year Exam (Only Art/Science/Commerce/Law)   ● Other

- When NEFT/RTGS payment recieved on university account then complete student list will be available for print.
- If student filled more than one exam form then **Yet To Inward** count will be vary.Yet to Inward report will be correct.

Pattern Id	Pattern Name	Incomplete	Yet To Inward	Yet To Transaction	Yet_To_Challan	Complete
20519	MBA 2019 CREDIT PATTERN	0	0	0	0	5
20522	MBA 2019(Revised) CREDIT PATTERN	0	0	0	0	453

Screenshot 3 — Challan PDF

SAVITRIBAI PHULE PUNE UNIVERSITY

Summary Sheet of collection of Examination Fee

Prescribed Format showing the details of Examination fees collected by colleges & to be handed over to University

Challan No. : 24320076156

Name of the College/Institute :	SaiBalaji Internaitonal Institute of Management Sciences		
Examination to be held in month:	Mar./Apr.	Year :	2024

Sr.No	No. of Students	Faculty	Total Amount
1	458	Management	885185

Fee Details:

Total Amount of Exam Fee	101015	686665
Total Amount for Statement of Marks	113003	66410
Total Amount For Late Fee	113005	7350
Total Amount of C.A.P. Fee	113031	81055
Total Amount of Passing Certificate	113039	35815
Total Amount of Form Processing Fee to be Deposited to University	105004	6870

Dr. L.K. Tripathy
Director

6.2.2

Institution implements e-governance in its operations

1. Administrations

2. Finance and Accounts

3. Students Admission and Support

4. Examination

Institutional expenditure statements for the budget heads of e-governance implementation ERP Documents Institutional expenditure statements for the budget heads of e-governance implementation ERP Documents.

Expenditure Statements

Sr.No	Year	Particulars	Amount
1	2022-2023	News Paper and Periodicals	38,720.00
2	2022-2023	Journals and Magazines	1,30,432.00

News Paper & Periodicals
Ledger Account

1-Apr-2022 to 31-Mar-2023

Page 1

Date	Particulars		Vch Type	Vch No.	Debit	Credit
20-9-2022	To	**Punjab National Bank 21-2467**	**Payment**	618	19,250.00	
		Bennett Coleman Co Pune				
5-12-2022	To	**Punjab National Bank 21-2467**	**Payment**	1032	19,470.00	
		"NEFT_OUT:PUNBH2 2339874574/DELNET /CBIN0280310/10654 10992"				
					38,720.00	
By		**Closing Balance**				38,720.00
					38,720.00	**38,720.00**

Dr. L.K. Tripathy
Director

Journals & Magazine
Ledger Account

1-Apr-2022 to 31-Mar-2023

Page 1

Date	Particulars		Vch Type	Vch No.	Debit	Credit
5-12-2022	To	**Punjab National Bank 21-2467**	**Payment**	1034	18,832.00	
		"NEFT_OUT:PUNBH2 2339874579/INFORMATICS PUBLISHING LTD. /CNRB0001173/1173 257000988"				
17-1-2023	To	**Punjab National Bank 21-2467**	**Payment**	1305	11,600.00	
		NEFT_OUT:PUNBH2 3017566797/NOPAPERFORMS SOLUTIONS PVT L/HDFC0002074 /502 0002822147				
10-3-2023	To	**Punjab National Bank 21-2467**	**Payment**	1591	1,00,000.00	
		"NEFT_OUT:PUNBH2 3069820628/3CIT SOLUTIONS /UTIB0000110/91502 00520138"				
					1,30,432.00	
	By	**Closing Balance**				1,30,432.00
					1,30,432.00	**1,30,432.00**

Dr. L.K. Tripathy
Director

SBIIMS ERP Bill 2024

vmedulife Private Limited

vmedulife® Software

Office No. 1028B, Gera's Imperium Rise, Rajiv Gandhi
International IT Park, Near Wipro Circle, Hingewadi,
Phase II
Pune Maharashtra 411057
India
GSTIN 27AAECV5149A1ZH

TAX INVOICE

Invoice#	: **VM23173**	Place Of Supply	: **Maharashtra (27)**
Invoice Date	: **24/10/2023**		
Terms	: **Due on Receipt**		
Due Date	: **24/10/2023**		

Bill To

Sai Balaji International Institute of Management Sciences
IT Park, Survey No # 54 (1A/1-1), Nere, Marunji Rd, Near Hinjewadi
Pune
411033 Maharashtra
India

#	Item & Description	HSN/SAC	Amount
1	Integrated OBE-Accreditation, Academic Management, and Office Automation Software Details are as per proposal number vmedulife/2023-24/039 dated 24th Oct 2023	998319	1,15,500.00
2	One Time Set Up, Configuration and Implementation Charges	998319	25,000.00

Sub Total	1,40,500.00
CGST9 (9%)	12,645.00
SGST9 (9%)	12,645.00
Total	**₹1,65,790.00**
Balance Due	**₹1,65,790.00**

Total In Words
Indian Rupee One Lakh Sixty-Five Thousand Seven Hundred Ninety Only

Make all cheques payable to: VMEDULIFE PRIVATE LIMITED
Banker : IDBI Bank Ltd.
IDBI Bank, Sector No. 25, Nigdi Pradhikaran, Pune
411044
Account no.: 0087102000035459
IFSC Code : IBKL0000087

1

Director
Sai Balaji Education Society's
Sai Balaji International Institute
of Management Sciences
Pune

Dr. L.K. Tripathy
Director

TAX INVOICE (Tally)2019

Prism IT SOLUTIONS PVT LTD

TAX INVOICE

Prism IT Solutions Pvt Ltd. 314 A, Bharat Bhavan,1360 Shukruwar Peth,Pune 411002. CIN No: U72900PN2006PTC128563 GSTIN/UIN: 27AADCP9953F1Z2 State Name : Maharashtra, Code : 27 Contact : 020-67246724 E-Mail : accounts@prismitindia.com	Invoice No. **PT/2019-20/2141**	Dated **25-Nov-2019**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **Sai Balaji Education Society** 6th Flr,Vidyadhar Heights, Garud Ganpati Square, Laxmi Rd,Pune, Narayan Peth-30	Buyer's Order No.	Dated
	Despatch Document No.	Delivery Note Date
State Name : Maharashtra, Code : 27	Despatched through	Destination

Notification (Income Tax) No. 21/2012/F.No.142/10/2012-SO(TPL)dated 13.6.2012 : This is a resale of Software without any modification, and tax has been deducted under Sec. 194J.TDS is not applicable for this transaction.

Contact person : Mahesh Sir
Contact : 9881997084
E-Mail : maheshjadhav19@gmail.com

SI No.	Description of Services	HSN/SAC	Quantity	Rate	per	Amount
1	Tally.NET Subscription Services New SU Serial No : 753118812	998313	1 Nos	3,389.83	Nos	3,389.83
	CGST					305.08
	SGST					305.08
	Rounding Off					0.01
	Total		1 Nos			₹ 4,000.00

Payment Due date : 25-Nov-2019
Payment Due Date is always indicated and means that the invoice must be paid before the specified date comes.

Amount Chargeable (in words)   E. & O.E
Indian Rupees Four Thousand Only

	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
	3,389.83	9%	305.08	9%	305.08	610.16
Total:	3,389.83		305.08		305.08	610.16

Tax Amount (in words) : **Indian Rupees Six Hundred Ten and Sixteen paise Only**

Company's Bank Details
Bank Name : **Bank of Maharashtra- 20006102305**
A/c No. : **20006102305**
Branch & IFS Code : **Pune SSI Branch & MAHB0001140**

Company's PAN : **AADCP9953F**

for Prism IT Solutions Pvt Ltd.

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Authorised Signatory

Terms & Conditions :
1.Goods Once sold will not be taken back.
2.Interest at 24% p.a. will be charges after the due date. Cheque Bouncing charges Rs. 300/- for each instrument.
3.Ownership of Items invoiced will only be transferred after the receipt of full Payment.

SUBJECT TO PUNE JURISDICTION

This is a Computer Generated Invoice

Director
Sai Balaji Education Society's
Sai Balaji International Institute
of Management Sciences
Pune

Dr. L.K. Tripathy
Director

TAX INVOICE (Tally)2021

TAX INVOICE

Prism IT Solutions Pvt Ltd.	Invoice No.		Dated	
314 A, Bharat Bhavan,1360	**PT/2021-22/1692**		**14-Sep-21**	
Shukruwar Peth,Pune 411002.			Mode/Terms of Payment	
GSTIN/UIN: 27AADCP9953F1Z2				
State Name : Maharashtra, Code : 27	Reference No. & Date.		Other References	
CIN: U72900PN2006PTC128563				
E-Mail : accounts@prismitindia.com				

Buyer (Bill to)
Sai Balaji Education Society
Banglow No 103,South Main Road,Koregoan Park,
Garud Ganpati Square, Laxmi Rd,Pune, Narayan Peth
State Name   : Maharashtra, Code : 27

Contact person   : Mr Mahesh Sir
Contact   : 9881997084
E-Mail   : maheshjadhav19@gmail.com

Notification (Income Tax) No. 21/2012/F.No.142/10/2012-SO(TPL)dated 13.6.2012 : This is a resale of Software without any modification, and tax has been deducted under Sec. 194J.TDS is not applicable for this transaction.

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**TallyPrime.NET Subscription Services SU**	997331	**1 Nos**	3,389.83	Nos	**3,389.83**
	Serial No : *753118812*					
	CGST					305.08
	SGST					305.08
	Rounding Off					0.01
	Total		**1 Nos**			**₹ 4,000.00**

Payment Due date :   15-Sep-21
Payment Due Date is always indicated and means that the invoice must be paid before the specified date comes.

Amount Chargeable (in words)   E. & O.E
Indian Rupees Four Thousand Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
997331	3,389.83	9%	305.08	9%	305.08	610.16
Total	**3,389.83**		**305.08**		**305.08**	**610.16**

Tax Amount (in words) : **Indian Rupees Six Hundred Ten and Sixteen paise Only**

Company's Bank Details
Bank Name   : **Bank of Maharashtra CC A/c 60149657084**
A/c No.   : **60149657084**
Branch & IFS Code : **SSI Mkt Yard & MAHB0001140**

for Prism IT Solutions Pvt Ltd.

Company's PAN   : **AADCP9953F**

Declaration
We declare that this invoice shows the actual price of the
goods described and that all particulars are true and correct.

Authorised Signatory

Terms & Conditions :
1.Goods Once sold will not be taken back.
2.Interest at 24% p.a. will be charges after the due date. Cheque Bouncing charges Rs. 300/- for each instrument.
3.Ownership of Items invoiced will only be transferred after the receipt of full Payment.

SUBJECT TO PUNE JURISDICTION

This is a Computer Generated Invoice

Dr. L.K. Tripathy
Director

TAX INVOICE (Tally)2023

TAX INVOICE

Prism IT Solutions Pvt Ltd

Prism IT Solutions Pvt Ltd	Invoice No.	Dated
Demech House, 1st Floor, 814, Law College Road, Erandawane Pune 411 004 GSTIN/UIN: 27AADCP9953F1Z2 State Name : Maharashtra, Code : 27 Contact : 724 724 3340 E-Mail : enquiry@prismitindia.com	**PT/2023-24/2811**	**26-Oct-23**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References
	Buyer's Order No.	Dated

Buyer (Bill to)

Sai Balaji Education Society	Dispatch Doc No.	Delivery Note Date
Banglow No 103,South Main Road,Koregoan Park, Garud Ganpati Square, Laxmi Rd,Pune, Narayan Peth	Dispatched through	Destination
State Name : Maharashtra, Code : 27 Contact person : Mr Mahesh Sir Contact : 9881997084 E-Mail : maheshjadhav19@gmail.com		

Notification (Income Tax) No. 21/2012/F.No.142/10/2012 -SO(TPL)dated 13.6.2012 : This is a resale of Software without any modification, and tax has been deducted under Sec. 194J.TDS is not applicable for this transaction.

SI No.	Description of Services	HSN/SAC	Quantity	Rate	per	Amount
1	**TallyPrime.NET Subscription Services SU** Serial No : 753118812	998313	**1 Nos**	3,600.00	Nos	**3,600.00**
	CGST					324.00
	SGST					324.00
	Total		**1 Nos**			**₹ 4,248.00**

Payment Due date : 31-Oct-23
Payment Due Date is always indicated and means that the invoice must be paid before the specified date comes.

Amount Chargeable (in words)   E. & O.E

Indian Rupees Four Thousand Two Hundred Forty Eight Only

HSN/SAC	Taxable Value	CGST		SGST/UTGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
998313	3,600.00	9%	324.00	9%	324.00	648.00
Total	**3,600.00**		**324.00**		**324.00**	**648.00**

Tax Amount (in words) : **Indian Rupees Six Hundred Forty Eight Only**

Company's Bank Details
Bank Name   : IDFC Bank A/c No. 60006669999
A/c No.   : 60006669999
Branch & IFS Code : Pune Law College Road Branch   & IDFB0041352

Declaration
I/ We hereby declare that my/our registration certificate under the Maharashtra Value Added Tax Act 2002 is in force on the date on which the sale of goods specified in this tax invoice has been effected by me/us and it shall be accounted for in the turnover of sales while filing of return and the due tax, if any payable on the sale has been paid or shall be paid.

for Prism IT Solutions Pvt Ltd

Authorised Signatory

SUBJECT TO PUNE JURISDICTION

This is a Computer Generated Invoice

Dr. L.K. Tripathy
Director

Annual E-Governance Report
Academic Year 2021-2022

E-Governance Report for SAIBALAJI INTERNATIONAL INSTITUTE OF MANAGEMENT SCIENCES (SBIIMS) PUNE

Introduction

SaiBalaji International Institute of Management Sciences (SBIIMS) Pune is committed to fostering a transparent, efficient, and accessible learning environment through e-governance practices. This report highlights SBIIMS's e-governance initiatives undertaken during the period 2021-2024.

E-Governance Initiatives

SBIIMS has implemented various e-governance initiatives to enhance student services, faculty operations, and administrative efficiency. These initiatives include:

Admissions:
SBIIMS offers a streamlined online application process, allowing prospective students to submit applications, upload documents, pay fees, and track their application status electronically.

Student Management System (SMS): Students can manage various aspects of their academic life through the SMS. This includes online registration, course selection, grade viewing, attendance tracking, fee receipts download, and communication with faculty.

Learning Management System (LMS): SIIMS leverages an LMS to provide online courses, learning materials, discussion forums, and collaboration tools for faculty and students.

Examination Management System (EMS): The online EMS facilitates exam registration, hall ticket download, result publication, and a grievance redressal mechanism for students.

Financial Management System (FMS): Students can utilize the FMS for online fee payment, scholarship application and tracking, expense management for student organizations, and budget tracking for departments.

Library Management System (LMS): The online library system provides access to an extensive catalog of resources, including e-books, journals, and databases. Students can also search for and reserve physical library materials.

Grievance Redressal System (GRS): Students and staff can submit complaints and track their resolution progress electronically through the GRS.

Administrative Services: Various online applications are available for requesting certificates, managing leave for staff, and streamlining departmental workflows.

Implementation and Challenges

The implementation of these initiatives involved collaboration between the IT department, faculty, staff, and external vendors. Initial challenges included ensuring system integration, user training, and addressing concerns about internet connectivity. SBIIMS addressed these challenges through phased rollouts, comprehensive training programs, and collaboration with technical support teams.

Outcomes and Impact

The e-governance initiatives have significantly improved efficiency and transparency at SBIIMS. Here are some notable outcomes:

- Increased online application submissions for admissions.
- Reduced turnaround time for student services like fee receipts and certificate issuance.
- Improved communication and collaboration between faculty and students through the LMS.
- Enhanced accessibility of learning resources through the online library system.
- Increased student and staff satisfaction with grievance redressal procedures.
- Future Plans

SBIIMS remains committed to continuous improvement in e-governance practices. Here's a glimpse into future plans:

- Integration of mobile applications for accessing various student services.
- Expansion of online course offerings and development of interactive learning modules.
- Implementation of artificial intelligence-powered chatbots for student support.
- Upgrading cybersecurity measures to ensure data protection.

Dr. L.K. Tripathy
Director

Year wise improvisation in IT Infrastructure -2019-2023

Year	Hardware	Security	ERP	Internet Bandwidth	License software	Library Automation	Intercom System
2019-2020	Printer 2 HP L.projector 2	CCTV Camera-1	EDU PLUS	100	MS 365 A3 Win 7 SAP	Auto Lib NG	
2020-2021	WiFi Router-5		EDU PLUS	150	Win 10 WIN 7 MS ,SAP	Auto Lib NG	
2021-2022	Projector 1, WiFi Router-5		EDU PLUS		Win 10 SAP	Auto Lib NG	
2022-2023	Desktop PC I5 20 ,Printer 2 HP WiFi Router-2	CCTV Camera-1	EDU PLUS	375	MS 365 A3 Students use benefit for 1200 users , SAP	Auto Lib NG	

Director
Sai Balaji Education Society's
Sai Balaji International Institute
of Management Sciences
Pune

Dr. L.K. Tripathy
Director

E-Governance Policy
Academic Year 2021-2022

E-Governance Policy for SAIBALAJI INTERNATIONAL INSTITUTE OF MANAGEMENT SCIENCES (SBIIMS) Pune.

Introduction

Saibalaji International Institute of Management Sciences (SBIIMS) Pune is committed to promoting transparency, accountability, efficiency, and accessibility in its operations through the implementation of e-governance practices. This policy outlines the guiding principles and framework for establishing and maintaining a robust e-governance system within the institute.

Policy Framework

1. **Scope:** This policy applies to all faculty, staff, and students of SBIIMS Pune. It covers all processes and services that can be effectively delivered through online platforms.

2. **E-Governance Initiatives:** SBIIMS will prioritize the implementation of the following e-governance initiatives:

- **Admissions:** Online application system, document upload, fee payment, and status tracking.
- **Student Management System (SMS):** Online registration, course selection, grade viewing, attendance tracking, fee receipts download, and communication with faculty.
- **Learning Management System (LMS):** Platform for delivering online courses, content management, communication, and collaboration between faculty and students.
- **Examination Management System (EMS):** Online exam registration, hall ticket download, result publication, and grievance redressal.
- **Financial Management System (FMS):** Online fee payment, scholarship management, expense management, and budget tracking.
- **Library Management System (LMS):** Online library catalog, e-resources access, and digital repository.
- **Grievance Redressal System (GRS):** Online platform for registering complaints and tracking their resolution.
- **Administrative Services:** Online applications for certificates, leave management for staff, and departmental workflows.

3. **Implementation and Monitoring:**
- A dedicated e-governance committee will be established to oversee the implementation and monitoring of this policy.
- The committee will be responsible for developing implementation plans, coordinating with stakeholders, and ensuring smooth integration of e-governance initiatives into existing processes.
- Regular audits and performance evaluations will be conducted to assess the effectiveness of e-governance systems and identify areas for improvement.

4. **Training and Support:**
- SBIIMS will provide comprehensive training for faculty, staff, and students on using e-governance platforms effectively.
- Ongoing technical support will be available to address user queries and troubleshoot any technical issues.

5. **Data Security and Privacy:**
- SBIIMS will implement robust cybersecurity measures to protect user data and ensure electronic information's confidentiality, integrity, and availability.
- The institute will adhere to all applicable data privacy regulations and be transparent about data collection and usage practices.

6. **Accessibility:**
SBIIMS will ensure that e-governance platforms are accessible to all users, including those with disabilities. This will involve adopting assistive technologies and ensuring user-friendly and inclusive user interfaces. Review and Updates.

Dr. L.K. Tripathy
Director